



## **Health Agent Town of Dover**

The Town of Dover seeks applicants for the full-time position of Health Agent. This role, appointed by the Board of Health, reports to and works under the general supervision of the Board of Health and acts as a staff liaison between the Board and Town Administration.. The Health Agent is required to work independently, within established policies and procedures and the requirements of federal, state, and local law (as applicable), and with minimal direct supervision. The Health Agent oversees the Animal Inspector and office administrative staff. The Health Agent coordinates priorities, tasks, and activities with the Public Health Nurse.

### **Minimum Education and Experience**

Bachelor's Degree in Environmental Health, Public Health, Environmental Science or similar related field; minimum of three to five years related experience in the public health field including experience with private wastewater systems and wells; or any equivalent combination of education and progressively responsible experience, with additional work experience substituting for the required education on a year-for-year basis. Registered Sanitarian, Registered Environmental Health Specialist or Certified Health Officer in Massachusetts. Must be certified as Massachusetts Title 5 Inspector and Massachusetts Soil Site Evaluator. Must possess or be eligible to obtain the following certifications: Certified Manager, MAPHIT Housing and Food Inspector Certification, and NIMS-700 and ICS-100. Must possess a valid driver's license and access to an automobile. Salary: 86,497.56 +/- DOQ.

A full job description and Town of Dover application can be found here:

<https://www.doverma.gov/Jobs.aspx> To apply, send a completed Town application, resume, and cover letter electronically to Assistant Town Administrator Kate O'Brien at [kobrien@doverma.gov](mailto:kobrien@doverma.gov). Deadline: 7/25