



CITY OF BEVERLY

Job Posting (Vacancy)

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| Department: | Health |
| Position: | Sanitarian |
| Number of Vacancies: | 2 |
| Position Status: | Union Beverly Municipal Employees Association of City Hall |
| Salary: | Commensurate with experience, based on C.B.A. wage salary \$64,892.53 to \$73,704.95 |
| Hours: | 35 Hours per Week |
| Reports to: | Health Director |
| Job Description: | Provided |

Interested applicants should submit resumes to jobs@beverlyma.gov or mail to City of Beverly, Human Resources, 191 Cabot Street, Beverly, MA 01915.

The City of Beverly is committed to working to build and sustain a diverse, equitable, and inclusive work environment where cultural diversity is celebrated and valued. We believe diversity benefits and enriches the development of all of our employees in every department. Our commitment to a more diverse staff provides for better overall service to all of our residents, community stakeholders and visitors. We strongly encourage people from underrepresented groups to apply.

For this position, individuals who are bi/multilingual, preferably in Spanish, Portuguese and/or Albanian, are highly encouraged to apply.

Posted March 21, 2023

City of Beverly
MASSACHUSETTS

JOB DESCRIPTION

Title: Sanitarian
Supervisor: Director, Health Department
Grade: 19
Civil Service: No
Union: BMEA

Summary:

Responsible for conducting various inspections in accordance with State Environmental and Sanitary Codes, City Ordinances, and Board of Health Regulations; and other related duties that fall within the jurisdiction of the Board of Health. Plans, develops, and executes environmental health program by performing the following duties:

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Include the following; other duties may be assigned.

- Performs assignments of a diverse nature requiring professional and technical judgment in the areas of Public Health and Environmental Health Protection Laws.
- Performs inspections and takes appropriate actions concerning all establishments and facilities licensed by the department, including but not limited to, food establishments, rental housing, body art establishments, tanning facilities, bathing beaches, swimming pools, recreational camps for children, and lead paint determinations.
- Investigate and take actions relative to complaints of violations of local and state rules and regulations, and conduct general inspections in the interest of protecting the public and environmental health.
- Pursues legal action when appropriate and necessary to enforce codes and regulations to obtain compliance.
- Performs any other duty as needed to protect the public and environmental health.
- Collaborates with other health personnel in epidemiological investigations and control.
- Is responsible for emergency response during absence of the Health Director.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Minimum of a Bachelor's Degree in Public Health or Environmental Science or other related field.
- Minimum of one (1) year experience in a recognized public health position, preferably with a local Health Department.
- A combination of education and employment experience may be substituted for minimum requirements at the discretion of the Board of Health and/or the appointing authority.
- Ability to communicate clearly and concisely both verbally and in writing.
- Ability to listen and discern issues of concern.
- Proficiency in the use of a computer and associated programs and software
- Registered Sanitarian (R.S.) or Environmental Health Technician (E.H.T.) or eligible to take the R.S or E.H.T. exam.
- Valid driver's license.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit. The employee frequently is required to use hands to finger, handle, or feel objects, tools, or controls and reach with hands and arms. The employee is required to talk or hear. Maneuver in the outdoors and within various establishments.

The employee must lift and/or move up to 20 pounds. Specific vision abilities required by this job include the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet to moderate.