



*Job Advertisement*  
**PUBLIC HEALTH NURSE**  
**Town of Bedford**  
**Health Department**

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The Town of Bedford Health Department seeks an energetic and team-oriented individual for the position of Public Health Nurse. This position will be part of a progressive public health team including the Health and Human Services Director, Assistant Health Director and Department Administrative Assistant. Duties include, but are not limited to: communicable disease investigation and surveillance using MAVEN; home visits to residents with health needs; planning and implementation of public clinics, screenings, and health education outreach and awareness workshops within the community, targeting all ages and sub-population groups; camp application reviews and inspections; health policy development; developing and implementing emergency preparedness related plans; vaccine ordering and inventory management; coordination of medical volunteers, participation in town meetings as it relates to public health trainings and responses.

Minimum requirements include: a valid license as a Registered Nurse with the Massachusetts Board of Registration and a Bachelor's Degree in Nursing. Preferred candidates will have over four (4) years of experience in public health or community health nursing; experience in performing clinical evaluations; familiarity with public health, emergency preparedness and community outreach; current and valid certification in CPR and First Aid; current and valid Motor Vehicle Driver's License and access to an automobile. Successful candidates must be knowledgeable about area health agencies and services and have a working knowledge of health screening and office equipment and computer programs.

This is a Full Time (40 hours per week) position with a salary range of \$80,000 to \$90,000; depending on experience and education. The hours for this 40 hour/week position are Monday, 8:00 a.m. to 7:00 p.m., Tuesday through Thursday, 8:00 a.m. to 4:00 p.m. and Friday, 8:00 a.m. to 1:00 p.m. Attendance at monthly evening and occasional Saturday meetings and programs is required. Remote work may be considered upon completion of the probationary period. The Town of Bedford offers a comprehensive benefits package.

Please complete the Town application at <https://ma-bedford.civicplus.com/Jobs.aspx>  
Questions about the position may be directed to [humanresources@bedfordma.gov](mailto:humanresources@bedfordma.gov)

Applications will be reviewed on a rolling basis and the position will remain open until filled.

The Town of Bedford Job Application and resume are required of all applicants.

Questions may be directed to  
Human Resources  
[humanresources@bedfordma.gov](mailto:humanresources@bedfordma.gov)

**The Town of Bedford is an Affirmative Action / Equal Employment Opportunity Employer.**