



Proudly serving the communities of Franklin, Norfolk and Wrentham

FULL-TIME REGIONAL HEALTH AGENT SANITARY INSPECTIONS AND ENFORCEMENT

The Town of Wrentham, seeks candidates for the full-time position of Regional Health Agent for Sanitary Inspections and Enforcement. The Metacomet Public Health Alliance is a collaboration among the Towns of Franklin, Norfolk and Wrentham to provide professional public health services and programs for the member communities.

Inspection and technical work related to the enforcement and interpretation of public health, sanitation and environmental laws and regulations for the Metacomet Public Health Alliance, which includes the Towns of Franklin, Norfolk and Wrentham; all other related work as required.

Supervision: Works under the general administration of the Executive Director or designee. Functions under the policy direction of the Metacomet Public Health Alliance Governance Boards; works in accordance with applicable provisions of the Massachusetts general laws and local bylaws and regulations of the three communities.

Essential Functions: Performs routine, complaint and special event inspections, completes inspection reports, issues orders to correct and maintains documentation, inspection schedule and appointments: Food Establishment and other routine Inspections, Housing Inspections, Plan Reviews, Nuisance Complaints, Tanning, Tattoo/Body Art Facility inspections, Pool/Beach inspections, Recreational Camps for Children, Lead Paint Determination, and other similar or related work as required, directed or as situation dictates. Attend Board of Health meetings in member communities, conferences, and trainings as directed.

Minimum Qualifications: Bachelor's Degree in Public Health or related field; two – three years of experience; or any equivalent combination of education, training and experience. Food Safety Manager Certification. Registered Sanitarian (RS) and/or Certified Professional in Food Safety (CP-FS) or eligible preferred.

Salary Range - Benefits: The Metacomet Public Health Alliance through the Town of Wrentham offers a comprehensive benefits package; and **4-day work week (M-Th.)** 35 hours per week. Although commensurate with experience, the starting range for this full-time (35 hour/week) position is expected to be **\$78,000 to \$88,000** annually.

Qualified individuals should send a cover letter and resume to hr@wrentham.gov or
Town of Wrentham, Attn: Human Resources, 79 South Street, Wrentham, MA 02093.
Open until filled; first round resume review will take place on July 18, 2024.
EEO/ADA

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